



Board Action Item

MEETING DATE:	November 19, 2020
AGENDA ITEM:	6C
PRESENTER:	Bob Arbuthnot
SUBJECT:	Chairman's Report

1. Water Demand 2020 – I have attached a graph of the Monthly Production figures for 2019 and 2020. The data is a bit skewed due to billing period schedules but it is close enough to see that the COVID19 pandemic has impacted our production beginning in March. With the exception of August this year, the demand increased by approximately 1-4 million gallons per month. With the continuing drought conditions our shallower wells are, or soon will be impacted by the higher demand and a lowering supply.
2. We were approached by Ms. Teri Vesci, the owner of the Lavender Farm in Pine about a possible well sharing or other arrangement for the use of well Number 55-924066 which she and her husband now own. We are looking into the well test data to see what the test results were when it was drilled in April of this year. If the data show that it can produce enough water to be of benefit to PSWID we will bring this matter to the water enhancement committee.
3. I submitted a draft grievance process to the Personnel Group for their input and am working on creating a flow chart for it. The draft version is included in the board packet.
4. ADEQ had a job walk for the Ponderosa Interconnection. ADEQ, Albert Hunt, Ms. Hillman, and several engineering people met at the site on Dan's Highway where our two systems are close together. PSWID has a 6" Schedule 40 PVC main located along the West side of Dan's Highway and Ponderosa has a 2" Galvanized line crossing Dan's Highway from East to West there. We were able to identify our pipe for the engineers and Mr. Hunt provided them with his information.
5. PSWID is now a member of the American Water Professional Association (AWPA) and has also renewed its membership in the American Water Works Association. These professional groups offer us the ability to use their resources for employee development, technical specifications, and institutional knowledge. We are looking to enroll our operation lead in the APWA supervisor certification course for example. Training for investing in our employees is available for operator certifications etc...
6. The district implemented GIS mapping as a design basis for new projects in 2018. The delivered image products are in ESRI format and can be updated as required. We are looking to implement the usage and updating of these image files as an ongoing process at this time. Once we get a handle of what we actually have in hand we can lay out a plan going forward.
7. We analyzed our employee costs with benefits to see what our costs per hour with

burdened costs applied. PSWID's burden rate calculates out to 1.38% to 1.42% times the hourly rate for straight time costing. This number is important for making cost-based decisions about how we utilized our time. As we move more into managing our resources with an eye on costs like these we will become more efficient in our resource use.

8. With Rick Hillman's GPS I went out to locate the Strawberry Borehole. The GPS coordinates turned out to be for a different well, but with help from Larry and Becky Bagshaw we were able to locate the borehole and provide that information to Sharon for the USDA application.