

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Regular Meeting

Thursday July 23, 2020 at 6:00 p.m.

PSWID Administrative Office

6306 W Hardscrabble Rd.

Pine, AZ 85544

1. CALL TO ORDER

Bob Arbuthnot called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Led by Bob Arbuthnot

3. PRAYER

Offered by Forrest McCoy

4. ROLL CALL OF BOARD MEMBERS

Conducted by Bob Arbuthnot: Board members present: Bob Arbuthnot, Sharon Hillman, Forrest McCoy, Alan Kleinman, David Wilson and Larry Bagshaw. A quorum was present. Cato Esquivel was also present. Riley Snow, the district's attorney was present via phone.

5. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETINGS:

June 25, 2020 – Forrest McCoy moved that the minutes be approved. Alan Kleinman seconded the motion. It was approved unanimously.

6. REPORTS TO THE BOARD

- a. District Attorney's Report –No report.
- b. WIFA/EUSI Program Manager's Report – As posted to the website.
- c. Chairman's report- As posted to the website.
- d. Treasurer's report – As posted to the website.
- e. Secretary's report – None
- f. District Manager's Report –As posted to the website.

7. CALL TO THE PUBLIC

None

8. OLD BUSINESS

- I. **DISCUSS AND TAKE POSSIBLE ACTION FOR A SLIGHT CHANGE TO THE FISCAL YEAR 2020/2021 BUDGET.** Sharon Hillman. Sharon discovered that she had transposed some digits in the amount of property taxes and was short by \$270, so she increased the amount of property taxes by \$270 and deducted \$270 from customer sales. The budget totals remained the same as published
- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING A GRANT/LOAN**

APPLICATION WITH THE USDA. Sharon Hillman. Sunrise Engineering is in the process of doing the environmental assessment with the projected completion date by the end of October. We did received a USDA grant for \$30,000 for it with the district paying \$8000 and USDA grant funds paying the remainder. When it is done, the application can be submitted.

- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE USBR WEEG PROJECT APPLICATION.** Sharon Hillman. In order to submit the application, we need to determine both a dollar amount and a project. After looking at the budget with Bob Arbuthnot and Cato Esquivel, it was determined that we could use \$300,000 of the CIP funds for the project. The project will be determined by next month's board meeting. Alan Kleinman moved that the board approve \$300,000 in CIP funds to match the USBR 50% funding with the project to be defined by the end of August to continue with the application. Larry Bagshaw seconded the motion. The motion passed unanimously.

9. NEW BUSINESS

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING EXTENDING THE ON CALL CONTRACT FOR ENGINEERING PROFESSIONAL SERVICES.** Cato Esquivel. This was pulled from the agenda, as Bob Arbuthnot and Sharon Hillman had taken care of this in June.
- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE CONTRACT WITH RAY PUGEL FOR MILK RANCH I FOR WATER HOOK-UPS.** Bob Arbuthnot/Riley Snow. Ray and Julie Pugel and Robert and Sally Randall were in attendance. Sharon Hillman had questioned whether the district should charge impact fees for the 17 meters for the Rimside Village development. Riley Snow stated that the board should have an executive session to discuss the contract. The board will hold an executive session on July 30 at 5 p.m. Mr. Pugel did give the board a history of the Milk Ranch I well.
- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING AUTHORIZING SHARON HILLMAN TO ELECTRONICALLY SIGN DOCUMENTS FOR US GOVERNMENT APPLICATIONS.** Sharon Hillman. Sharon is requesting authorization to sign the applications electronically. She is finding that even though Bob Arbuthnot signs the various forms and she uploads them with his signature, that she still needs to electronically sign them. Alan Kleinman moved that the Treasurer be approved to electronically sign necessary grant/loan forms to submit applications for funding. David Wilson seconded the motion. The motion carried unanimously.
- IV. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING WATER SHARING**

AGREEMENTS AND WELL STATUS. Larry Bagshaw/Cato Esquivel. Larry had requested information regarding the agreements and the wells. Cato provided the board with a list of the water sharing agreements. He had sent renewal letters with no rate increases and had received signed ones back from all but Solitude Trails. Larry brought up that Solitude Trails should be charged a wheeling fee and also should be required to sign the agreement.

- V. DISCUSS AND TAKE POSSIBLE ACTION REGARDING SCHEDULING THE NOV/DEC MEETINGS SINCE THEY FALL ON HOLIDAYS.** Bob Arbuthnot. Since the fourth Thursday of both months is a legal holiday, the board needs to choose alternate meeting dates for both months. It was determined that those months, the meeting will be on the 3rd Thursday. The meetings will be held on November 19 and December 17.

10. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON August 27, 2020.

- a. USDA application update
- b. WIFA update
- c. WIFA project list revision
- d. Resolution regarding Milk Ranch I contract.
- e. Ponderosa Water update.
- f. Project for the USBR Drought Resiliency Application

11. MOTION TO ADJOURN. Forrest McCoy moved the meeting be adjourned. David Wilson seconded the motion. The motion carried unanimously.