

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT**

**Regular Meeting**

**Thursday May 21, 2020 at 6:00 p.m.**

**PSWID Administrative Office**

**6306 W Hardscrabble Rd.**

**Pine, AZ 85544**

**1. CALL TO ORDER**

Bob Arbuthnot called the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Led by Bob Arbuthnot

**3. ROLL CALL OF BOARD MEMBERS**

Conducted by Bob Arbuthnot: Board members present: Bob Arbuthnot, Tammy Albright, Sharon Hillman, Forrest McCoy, Alan Kleinman, and Larry Bagshaw. A quorum was present. Cato Esquivel was present. Riley Snow, the district's attorney was also present.

**4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETINGS:**

April 16, 2020 Regular Meeting

April 20, 2020 Work Study Session

May 7, 2020 Special Session - Sharon Hillman asked that the number \$134,500 be changed to \$134,400.

May 16, 2020 Public Hearing – Sharon Hillman asked that item 9 be removed as it was a duplicate of 8.

Sharon Hillman moved that all of the minutes be approved as corrected. Alan Kleinman seconded the motion. It was approved unanimously.

**5. REPORTS TO THE BOARD**

- A.** District Attorney's Report – He has been in two meetings regarding Ponderosa Water Company. The minutes from the first meeting are part of the board chairman's report as posted to the website. The minutes from the second meeting and follow-up are part of the District Manager's report as posted to the website. The second item was that Sigeti's attorney is asking the district to release the lien on the Polaris. The board was agreed that we could do it. We are receiving money from Ms. Sigeti monthly for her restitution.
- B.** WIFA/EUSI Program Manager's Report – As posted to the website. There was one action item. The JOC for the water line along 87 from Bradshaw to the Milk Ranch Wells was approved in November. Now we need to approve task order 1 and to authorize the Chairman to sign the order in the amount of \$511, 455.37. The job should be starting next week. Alan Kleinman

moved that the chairman be authorized to sign task order 1. Larry Bagshaw seconded the motion. The motion carried unanimously.

- C. Chairman's report- As posted to the website.
- D. Treasurer's report – As posted to the website. Sharon made the extra principal payment for which the penalty was just over the authorized \$10,000. She dickered with the bank to cap it at the \$10,000 the board approved at the April meeting.
- E. Secretary's report – None
- F. District Manager's Report –As posted to the website.

**6. CALL TO THE PUBLIC**

None

**7. OLD BUSINESS**

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING A GRANT/LOAN APPLICATION WITH THE USDA.** Sharon Hillman. Sharon submitted the grant application for the \$30,000 to assist with the cost of the EA. It is in review and we should have an answer within two to three weeks. Paul Hendrix is recommending we have Sunrise Engineering do the EA. Nothing more can be done until the EA is added to the application.
- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE PROPOSED 2020/2021 BASE WATER RATE INCREASE.** Sharon Hillman The rate increase is remaining at \$3.50 per month for all customers. The final hearing will be on June 25 and then we can approve it.
- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE PROPOSED 2020/2021 BUDGET.** Sharon Hillman There were two revisions made to the proposed budget. One was to allocation \$15,000 from capital projects/repairs to operations at the request of the staff. The second was to update the WIFA Funding and WIFA capital projects based on the current and expected disbursement request. Larry Bagshaw moved that the board approve the Revised Approved Proposed Budget for 2020/2021 with the above revisions. Forrest McCoy seconded the motion. The motion carried unanimously.

**8. NEW BUSINESS**

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING MOVING THE BOARD MEETINGS TO THE FOURTH THURSDAY.** Larry Bagshaw/Sharon Hillman. This is requested as it is sometimes hard for the staff to pull all the reports for the meeting when it falls just beyond mid-month. Also Larry Bagshaw will be out of town on June 18. Making the change will affect both the Nov. and Dec. meetings as they fall on Thanksgiving and Christmas eve, but we can reschedule two meetings annually. Forrest McCoy moved that the board meetings be moved to the fourth Thursday. Sharon Hillman seconded the motion. The motion carried unanimously.

**9. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON JUNE 25, 2020.**

- I. USDA application update
- II. WIFA update
- III. Budget, tax and rate hearings and approvals.
- IV. Review of water sharing agreements and well status.
- V. List of capital improvement projects to go with the \$400,000 in the 2020/2021 budget.

**10. MOTION TO ADJOURN.** Alan Kleinman moved the meeting be adjourned. Sharon Hillman seconded the motion. The motion carried unanimously.

APPROVED