

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Regular Meeting

Thursday April 16, 2020 at 6:00 p.m.

PSWID Administrative Office

6306 W Hardscrabble Rd.

Pine, AZ 85544

1. CALL TO ORDER

Bob Arbuthnot called the meeting to order at 6:05 p.m.

2. PLEDGE OF ALLEGIANCE

Led by Bob Arbuthnot

3. ROLL CALL OF BOARD MEMBERS

Conducted by Bob Arbuthnot: Board members present: Bob Arbuthnot, Tammy Albright, Sharon Hillman, Forrest McCoy, Alan Kleinman, and Larry Bagshaw. David Wilson was present via phone. A quorum was present. Cato Esquivel was present. Riley Snow, the district's attorney was also present.

4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETINGS:

March 26, 2020: Work Study Session Minutes
Regular Meeting Minutes

Forrest McCoy moved that both the minutes be approved. Sharon Hillman seconded the motion. It was approved unanimously.

5. REPORTS TO THE BOARD

- A. District Attorney's Report – Three items were discussed in executive session.
- B. WIFA/EUSI Program Manager's Report – As posted to the website.
- C. Chairman's report- As posted to the website.
- D. Treasurer's report – As posted to the website. Due to the current interest rates, the interest penalty for the prepayment is about \$9000. The board previously authorized up to \$5000. Larry Bagshaw moved that it be raised to \$10,000 with Alan Kleinman amending the motion. Forrest McCoy seconded the amended motion. The motion carried unanimously. The penalty will be deducted from the \$100,000 prepayment.
- E. Secretary's report – None
- F. District Manager's Report –None

6. CALL TO THE PUBLIC

None

7. OLD BUSINESS

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING A GRANT/LOAN APPLICATION WITH THE USDA.** Sharon Hillman. Sharon and Paul Hendricks worked more on the application. We need a letter from the Arizona State Museum regarding their cultural search of the District Area, which we cannot get due to the current restrictions and an environmental report prepared by an engineering firm. We got quotes from a couple of firms currently under contract for this report. Both quotes were higher than expected and we asked for them to be reworked. Funds to pay for the environmental report are available in the current budget. Forrest McCoy moved that the Chairman be authorized to authorize the selected firm to prepare the Environmental Report not to exceed \$30,000. Larry Bagshaw seconded the motion. The motion carried unanimously.

- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING IMWCC'S REQUEST FOR PAYMENT.** Riley Snow. This was discussed in the previous executive session. In order to save the time and expense of a possible lawsuit being filed against us, Alan Kleinman moved that the district pay \$7056 to IMWCC to settle their claim and tie up all loose ends regarding the contract. Larry Bagshaw seconded the motion. The motion carried 6 to 1 with Forrest McCoy dissenting.

- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE 2020/2021 BUDGET.** Sharon Hillman. Sharon presented the proposed budget with March's numbers factored into it. In order to meet the county deadlines, the proposed budget and rates must be published on April 24 and May 1 and a public rate and budget hearing held on May 16. The board needs to have a work study session to draft the presentation for the public hearing, so that the public can understand the need for a base rate increase. It will be scheduled for Monday, April 20 at 10 a.m. Larry Bagshaw moved that the board approve the proposed budget for 2020/2021 as well as the increased base rates for all classes of \$7.50 per month. Alan Kleinman seconded the motion. The motion carried unanimously.

- IV. **DISCUSS AND DETERMINE WHEN THE CALL FOR ELECTIONS WILL OCCUR AND WHEN OUR TAXPAYERS WILL BE NOTIFIED OF THE ELECTION.** Sharon Hillman. The election packets with all the election information have been received from the county. The taxpayer files will need to be updated and sorted so duplicates are removed before we send out the notice of election letters. Four board positions will be up for election. A statement of interest must be completed by candidates before collecting the 13 required signatures. The petitions to run can be filed between June 8 and July 6, so the letters need to go out to the taxpayers by May

25. Sharon Hillman moved that the district Call for the Election and begin the process of notifying all residents/taxpayers of the District by May 25, 2020 which is 2 weeks prior to the first filing date. Alan Kleinman seconded the motion. The motion carried unanimously.

8. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON May 21, 2020.

- I. USDA application update
- II. WIFA update
- III. Budget and rate hearing and approval.

9. MOTION TO ADJOURN. David Wilson moved the meeting be adjourned. Tammy Albright seconded the motion. The motion carried unanimously.

APPROVED