



Board Action Item

MEETING DATE:	09/19/2019
AGENDA ITEM:	5 B
PRESENTER:	Bob Arbuthnot
SUBJECT:	Chairman's Report

1. I spent some time with staff surveying our use of the Maintenance Connection program to see if it has the functionality we need going forward to manage our assets. My preliminary opinion and the general consensus among the folks at the Society of Maintenance and Reliability Professionals is that Maintenance Connection has the ability to deal with inventory, asset management and preventative maintenance for us.
2. Authorized the District Manager to purchase a Vacuum excavator trailer of approximately \$44,000.
3. Attended the WIFA construction coordination meeting on Wednesday September 11th. We were informed by Mrs. Hillman that she is resigning from the board effective 12/31/2019. We regret that she is leaving us and will miss her contribution to our efforts at PSWID. We are looking for potential candidates for Treasurer.
4. I met with Mr. Esquivel and Mr. Wayne Gillow at his lot in Strawberry at Mr. Gillow's request. We resolved the location of his meter at that time. There was confusion on this issue as there were more than one party attempting to locate the meter.
5. I conferred with our lawyer, Mr. Snow about possible conflicts in tasking EUSI's employee, Ms. Karen Killen with work that Ms. Hillman was doing. Although Mr. Snow found no conflict, I put this item on the agenda for board discussion in the interest of transparency.
6. I did a site visit with Mr. Esquivel at Portal 2 and 3, Canyon Tanks, and the Inter Mountain West project. The tank jobs at the portal sites 2 and 3 are close to completion. The sites look great and the quality of work is excellent. The Canyon tank site work has been completed and is ready for the new tank to be installed. The work at the Canyon site involved the contractors, and PSWID staff support. The site has improved from its past condition greatly. Good job on all three sites by all involved.
7. Conferred with Mr. Snow on the assignment of Mr. Shawn Aiken as the arbitrator for our case with OMI. Mr. Aiken had disclosed that he had been an arbitrator on another case with OMI where the results were in favor of OMI. Mr. Snow expressed confidence in Mr. Aiken

and was making sure that PSWID was informed of the arbitrator and his disclosure. I asked Mr. Snow whether he thought that they prior case would influence ours and he said it would not. I agreed with Mr. Snow as to the assignment.

8. Spent Wednesday providing Mr. Snow with documents under the disclosure process with Sharon and with staff support. We will have to schedule an executive session for the October meeting prior to the arbitration to decide on what we want our counsel to do.
9. I received a request for a meeting from Ponderosa Water (Mr. Hunt) for a meeting with PSWID which we agreed on scheduling for September 25.