

## PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Regular Meeting  
Thursday August 15, 2019 at 6:00 p.m.  
PSWID Administrative Office  
6306 W Hardscrabble Rd.  
Pine, AZ 85544

### 1. CALL TO ORDER

Bob Arbuthnot called the meeting to order at 6:00 p.m.

### 2. PLEDGE OF ALLEGIANCE

Led by Bob Arbuthnot

### 3. ROLL CALL OF BOARD MEMBERS

Conducted by Bob Arbuthnot: Board members present: Bob Arbuthnot, Sharon Hillman, David Wilson, Tammy Albright, and Larry Bagshaw. A quorum was present. Cato Esquivel the district manager was also present. Riley Snow, the district's attorney was also present by phone.

### 4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETINGS:

July 24, 2019: Sharon Hillman moved that the minutes be approved. David Wilson seconded the motion. It was approved unanimously.

### 5. REPORTS TO THE BOARD

- A. District Attorney's Report – The criminal restitution order has been filed against Ms. Sigeti's property. Alan Kleinman asked for some clarification of the open meeting laws.
- B. Chairman's report- As posted to the website.
- C. Treasurer's report – As posted to the website.
- D. Secretary's report – Larry Bagshaw commented on a couple of procedural points. First was that the agenda items needed to go through either the secretary or the chairman in order to be put on the agenda. Second was on the open meeting laws regarding posting of meetings and minutes being required to post afterwards.
- E. District Manager's Report –As posted to the website.

### 6. CALL TO THE PUBLIC

None

### 7. OLD BUSINESS

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE STATUS, PRIORITIZATION, AND FUNDING OF CAPITAL PROJECTS.** Presented by Paul Hendricks, EUSI. This report is posted to the website. He is also looking into

Water Smart grants which come from the Bureau of Reclamation. WIFA will be doing a site visit on August 28 and the changes to the projects will be discussed with them at that time.

- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE WIFA PROGRAM REQUIREMENT FOR PROJECT CHANGES AND COMMUNICATIONS.** Bob Arbuthnot. Bob will meet with WIFA on August 28 and he and Cato and Paul are working on connecting the new project list to the original projects.
  
- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING AN UPDATE REGARDING PONDEROSA WATER COMPANY'S REQUEST TO RELEASE THEIR COMPANY FROM THE PSWID SERVICE AREA.** Cato Esquivel/Albert Hunt. No one from the Ponderosa Water Company was in attendance at the meeting. There were two informal meetings with Mr. Hunt and a couple of his customers on August 1 and August 9. Cato, Bob Arbuthnot, and Alan Kleinman met with them. The district cannot release their company from our service area. Mr. Hunt was asked if he wanted to turn his customers over to PSWID. He said he would poll his customers and get back to PSWID. So far, he has not gotten back to us.
  
- IV. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING AUTHORIZING JOC TASK ORDER NO. 2 FOR THE PORTAL 2 AND 3 TANK REHAB AND MODIFICATION TO MGC.** Cato Esquivel. An error was made in the dollar amount that was requested and approved at the July meeting. The revised cost of Task order 2 is actually \$379,526.00 instead of the \$355,945.00 that was approved. Alan Kleinman moved that the Board Chairman or designee be authorized to issue and execute the revised Task Order No. 2 to MGC Contractors in the amount of \$379,526.00. David Wilson seconded the motion. The motion carried unanimously.

## 8. NEW BUSINESS

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING STANDBY GENERATORS FOR ADDITIONAL SIX SITES.** Cato Esquivel. Approximately 6 well, tank, or booster sites do not currently have back-up generators. The cost of purchasing and installing the generators will be \$83,682.76. Cato had placed phone calls to three companies requesting proposals for the purchase and installation of the generators. Only one responded. Cato is requesting contracting the work with this company without going out for a competitive bid. He is using the District's Rules and Regulations and also Arizona Revised Statutes regarding Sole Source Procurement to justify not going out to bid. Both Sharon Hillman and Larry Bagshaw thought that this should go out to bid due to previous problems with

generator purchases and installation. Alan Kleinman moved that the staff proceed without going through a competitive bidding process and to issue a purchase order in the amount of \$83,682.76 to acquire and install six stand-by generators and associated equipment. David Wilson seconded the motion. The vote was 4 to 2 in favor of the motion with Sharon Hillman and Larry Bagshaw dissenting.

**II. DISCUSS AND TAKE POSSIBLE ACTION REGARDING HAVING A PRAYER AFTER THE PLEDGE OF ALLEGIANCE AT EVERY MEETING.**

Alan Kleinman. Alan suggested that the board open the meetings with a prayer. He thought that by doing so, hearts and minds would be softened and that dissention on the board would be tempered. Alan moved that the chairman assign someone on the board to offer a prayer after the pledge of allegiance at each meeting. Larry Bagshaw seconded the motion. The motion carried unanimously.

**9. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON SEPTEMBER 19, 2019.**

- I. WIFA update.
- II. Ponderosa Water Company update.
- III. USDA grant loan application update.

**10. MOTION TO ADJOURN.** David Wilson moved the meeting be adjourned. Tammy Albright seconded the motion. The motion carried unanimously.