

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Work/Study Session
Thursday, July 11, 2019 at 6:00 p.m.
PSWID Administrative Office
6306 W Hardscrabble Rd.
Pine, AZ 85544

1. CALL TO ORDER

Bob Arbuthnot called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Led by Bob Arbuthnot

3. ROLL CALL OF BOARD MEMBERS

Conducted by Bob Arbuthnot: Board members present: Sharon Hillman, David Wilson, Alan Kleinman, Bob Arbuthnot, Tammy Albright, and Larry Bagshaw. A quorum was present. Cato Esquivel and Paul Hendricks were also present.

4. CALL TO THE PUBLIC

None

- 5. DISCUSS THE WIFA PROJECT LIST.** Cato Esquivel discussed the items he would like to have the district pursue during the current fiscal year with the remaining WIFA funding. He would like to put the Cool Pines water line replacement project on hold since it will cost nearly \$750 thousand to do. He would like to replace the project with a 6 inch water line along 87, with a horizontal line under 87. This would complete the water line loop around Pine and would help with the maintenance of the system. He would also like to have an additional 300,000 water tank at the 300K tank site. Those tanks would be dedicated to serving Strawberry and the Canyon tanks would serve Pine. He would also like to deepen one or two wells at Brookview Terrace. In Strawberry, he would like to replace a water line at Fuller Drive and Eagle to complete a loop at that end of Strawberry. He would like also to install a 6 inch line from Juniper and Lost Oak along the Ralls access to Fossil Creek, and extend it up Wagon Wheel and also east along Fossil Creek. He would like to drill a new well in Strawberry. He will come up with a list and costs for the July 24 board meeting. Also discussed, was the unclaimed 500 acre feet of CC Cragin water that the district could claim. More information on this will be presented at the regular board meeting.

- 6. DISCUSS POSSIBLE FUTURE FINANCING OPTIONS WITH USDA.** Sharon Hillman is doing the steps necessary to for the district to apply for a USDA grant. The RCAC training class on July 17 is part of the requirement for the board members as part of the process. We have to actually submit an application to be able to fix the interest rate and find the grant amount. The application process will take about 6 months and the actual funding process about two years. The board will be then able to look at the district’s needs and options to see if this is a viable thing.

Also discussed was that the district needs to integrate Maintenance Connection with Pelorus, so that we have a better handle on district maintenance needs and functions. Bob Arbuthnot suggested a tour of CAP regarding maintenance or having them bring a Power Point presentation to us.

- 7. DISCUSS MOVING THE BUDGET MAKING PROCESS TO BE A FUNCTION OF THE OFFICE STAFF.** Cato Esquivel would like to see the process of making the budget become a function of the office staff instead of the treasurer creating most of the budget. Concern was expressed that there may not be enough staff to handle it. Cato was concerned about the short timeline that was used for this year’s budget and presented a proposed timeline. It was discussed and a suggestion was made to add a column about who was responsible for which items. Sharon Hillman was initially concerned that it was the responsibility of the treasurer to establish the budget. It should be easier with Pelorus for the staff to track the budget items and suggest the new budget with the board oversight for the final budget each year. Cato was also unaware of some of the set restricted budget items such as the \$250,000 reserve fund and also the \$250,000 reserve that Compass Bank requires for the loan. Also due to banking restrictions, that the reserve funds could not be put into interest bearing accounts.

- 8. MOTION TO ADJOURN.** Sharon Hillman moved that the meeting be adjourned. Tammy Albright seconded the motion. The motion carried unanimously.