

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT**

**Regular Meeting**

**Thursday February 28, 2019 at 6:00 p.m.**

**PSWID Administrative Office**

**6306 W Hardscrabble Rd.**

**Pine, AZ 85544**

**1. CALL TO ORDER**

Bob Arbuthnot called the meeting to order at 6:23 p.m.

**2. PLEDGE OF ALLEGIANCE**

Led by Bob Arbuthnot.

**3. ROLL CALL OF BOARD MEMBERS**

Conducted by Bob Arbuthnot: Board members present: Forrest McCoy, Alan Kleinman, Bob Arbuthnot, Sharon Hillman, Willie Willis and Larry Bagshaw. Tammy Albright was present via phone. A quorum was present. Cato Esquivel the district manager was also present. The district's attorney Riley Snow was present via phone

**4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETINGS:**

January 17, 2019: Forrest McCoy moved that the minutes be approved. Alan Kleinman seconded the motion. It was approved unanimously.

January 31, 2019: Alan Kleinman moved that the minutes be approved. Forrest McCoy seconded the motion. It was approved unanimously.

**5. REPORTS TO THE BOARD**

- A.** District Lawyer's report- Riley Snow reported that the lawsuit has been filed and that people were being served this week. The Attorney General's office will be notified next week of the suit. The phone call with Mr. Snow was disconnected after his report.
- B.** Chairman's report- As posted to the website. Bob added that he had also attended the RAGHT meeting.
- C.** Treasurer's report – As posted to the website.
- D.** Secretary's report –none
- E.** District Manager's Report –As posted to the website.

**6. CALL TO THE PUBLIC**

None

**7. OLD BUSINESS**

- I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE STATUS, PRIORITIZATION, AND FUNDING OF CAPITAL PROJECTS.** Presented by Paul Hendricks, EUSI. This report is posted to the website. Paul also added that EPS will be arranging a meeting next week in the office to discuss the changes that need to be made to the Preliminary Engineering Report. The staff is also getting a water sample from Milk Ranch I for testing. A discussion was also held about using the aerial photos to plot replacement water lines in order to get ADEQ’s permit for projects and then doing some potholing since the current information on existing line placement has shown to be incorrect in a lot of instances. This should save us on engineering costs.
- II. DISCUSS AND TAKE POSSIBLE ACTION REGARDING SERVICE VENDOR CONTRACTS.** Cato Esquivel. A discussion was held about some of the changes suggested by Mr. Snow and Sharon Hillman. Mr. Snow suggested that all references to arbitration be removed. Sharon had some grammatical corrections. Forrest McCoy moved that the additions to the language to be added to the service vendor contracts be approved as amended. Alan Kleinman seconded the motion. The motion carried unanimously.
- III. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE FLEET REPLACEMENT POLICY.** Cato Esquivel. A discussion was held about the policy and it was suggested that the policy have some language added on page 1 to the third paragraph under NEW VEHICLE AND EQUIPMENT ACQUISITIONS. The phrase “Upon attainment and confirmation of budget approval for new acquisitions” will be replaced by “Upon board approval and confirmation of budget approval for new acquisitions”. Larry Bagshaw moved that the Fleet Replacement and Utilization Policy be approved as amended. Forrest McCoy seconded the motion. The motion carried unanimously.
- IV. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE WILL SERVE/SERVICE REQUEST POLICY.** Cato Esquivel. This was discussed in the study session. Tammy Albright had suggested some additions to the policy. Tammy moved that this be tabled until she has a chance to talk to Cato about her suggested changes. Willy Wilson seconded the motion. The motion carried unanimously.
- V. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE PRELIMINARY ENGINEERING REPORT.** Cato Esquivel. Comments on the report were sent to EPS and they want to meet next week to discuss the changes necessary to make to the final revision. Projects need to be changed and the scope of the report increased. Maps and population projections are also incorrect. Water resources are also missing from the report. Cato will email the board members his comments and suggestions. Bob Arbuthnot, Alan Kleinman, and Forrest McCoy are planning to attend the meeting with Cato and EPS.

**8. NEW BUSINESS**

None

**9. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS**

**MEETING ON MARCH 28, 2019.** The meeting originally scheduled for March 21 will be moved to March 28 due to scheduling conflicts and vacations causing several board members to be out of town on the regularly scheduled day.

1. WIFA update
2. Sigeti/Greer update
3. Agenda items: Will Serve/Service Request Policy
4. PER report

**10. MOTION TO ADJOURN.** Forrest McCoy moved the meeting be adjourned. Sharon Hillman seconded the motion. The motion carried unanimously.