

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT**

**Regular Meeting**

**Thursday December 20, 2018 at 6:00 p.m.**

**PSWID Administrative Office**

**6306 W Hardscrabble Rd.**

**Pine, AZ 85544**

**1. CALL TO ORDER**

Bob Arbuthnot called the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Led by Bob Arbuthnot.

**3. ROLL CALL OF BOARD MEMBERS**

Conducted by Bob Arbuthnot: Board members present: Forrest McCoy, Alan Kleinman, Bob Arbuthnot, and Larry Bagshaw. A quorum was present. Cato Esquivel the district manager was also present. The district's attorney Riley Snow was present via phone

**4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETINGS:**

November 15, 2018: Forrest McCoy moved that the minutes be approved. Alan Kleinman seconded the motion. It was approved unanimously.

December 4, 2018: Alan Kleinman moved that the minutes be approved. Forrest McCoy seconded the motion. It was approved unanimously.

**5. REPORTS TO THE BOARD**

- A. Chairman's report- As posted to the website.
- B. Treasurer's report – As posted to the website.
- C. Secretary's report –None
- D. District Manager's Report –None

**6. CALL TO THE PUBLIC**

None

**7. OLD BUSINESS**

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE STATUS, PRIORITIZATION, AND FUNDING OF CAPITAL PROJECTS.** Presented by Paul Hendricks, EUSI. The Preliminary Engineering Report should be ready for board review by the January meeting. It will then need to be presented in the February meeting in an open hearing for final approval. This needs to be approved for the district to seek USDA grants and loans for projects. The Strawberry Knolls2/Strawberry Ranch 2 project is nearing completion with

the contractor just doing finishing road work. Intermountain West Civil Contractors has been doing some preliminary work on the Pinewood Haven and Rim Vista waterline replacement project and has found that there is only 3 inch ABS pipe in Old County Road, as well as Bradshaw and South Street instead of the 6 inch line that was supposed to be there. This will increase the cost of the project about \$160,000. The board needs to approve the increased cost tonight before the new tariffs go into effect in January. After some discussion, Alan Kleinman moved that the board approve the extended scope of the project in the amount not to exceed \$743,000.00 (The prior amount that was approved was \$586,207.61.) and authorize the district chairman and the district manager to finalize the amended JOC. Larry Bagshaw seconded the motion. The motion carried unanimously.

The Canyon Tank project JOC is on tonight's agenda. MGC contractors have estimated the costs of the tank replacement/rehabs at Portals 2 and 3 and the 300 K sites. All the proposals are above the planned and budgeted amounts and the projects are now under review and the district may need to reconsider the approach to the projects.

## **8. NEW BUSINESS**

### **I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING ISSUING A TASK ORDER UNDER THE JOC TO SUPERIOR TANK SOLUTIONS IN THE AMOUNT OF \$1 M TO REMOVE AND REPLACE THE EXISTING TANKS AND ASSOCIATED EQUIPMENT AT THE CANYON TANKS SITE.**

Presented by Cato Esquivel/Paul Hendricks. The replacement of these tanks is crucial and needs to be completed by Memorial Day. Also if this work is approved now, the materials can be ordered before the new tariffs take effect in January. The task order will be broken into four phases. These will be first an information gathering stage including site survey work, geotechnical investigation, and engineering the new tanks. Cost-wise and storage – wise, it will be more effective to replace these two 100,000 gallon tanks with two 200,000 gallon tanks and there is room on the site to do this. Second will be the general design and GMP. Third will be improving the access road, replacing the current water line and replacing the first tank. Fourth will be replacing the second tank and finishing the site work. The total estimated cost of this project will be \$1 million and should be finished before Memorial Day. The money is in the WIFA budget. After some discussion, Alan Kleinman moved that the board chairman and district manager be authorized to issue a Task Order under the JOC to Superior Tank Solutions in the amount not to exceed \$1 million to remove and replace the existing water storage tanks and associated equipment at the Canyon Tanks site. Larry Bagshaw seconded the motion. The motion carried unanimously.

## **9. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON January 17, 2019.**

1. WIFA update

2. Sigeti/Greer update
3. Consent agenda items: Fleet Replacement, Service Vendor Contracts, and Will Serve/Service Request Policy
4. IT Services update
5. Plaque presentation to the Weeks family
6. PER report discussion.
7. Report of Pinewood Haven and Rim Vista water line replacement project.

**11. MOTION TO ADJOURN.** Forrest McCoy moved the meeting be adjourned. Alan Kleinman seconded the motion. The motion carried unanimously.

APPROVED