



TO: PSWID Board of Directors

DATE: September 20, 2018

FROM: Cato Esquivel  
District Manager

RE: **DISTRICT MANAGERS REPORT**

### **FLEET UPDATE**

#### F350

We are still actively searching for a new/used utility truck to replace one or both of our F350's through auction companies, specialty dealers that sale utility vehicles and Co-OP agreements.

The F350 utility truck was picked up from Chapman Chevrolet and staff replaced the bushings and control arm. We still need to have the 4-wheel drive U-joints replaced. We will be dropping it off to a locale shop in Payson for these repairs.

As we proceed through our fiscal year our plan is to continue making minor repairs to our fleet vehicles until funding can be programmed into our operating budget.

Near term, if a situation occurs where we need to replace a vehicle, an agenda item will be presented to the board for consideration, discussion and request authorization to purchase a vehicle. Funding options will also be part of the agenda item.

Long term we need to implement and adopt fleet policies and develop an evaluative tool that would assist in determining when a vehicle/equipment should be replaced. The tool that is developed would be intended to be used by staff with access to the operational history as well as the maintenance and repair data for the equipment under review. This will provide much-needed information to the Board and to the community. In addition, we would also need to acquire and implement a Fleet Management Software system.

We will be programming funds beginning in FY 2018-19 to replace vehicles, equipment and to acquire a fleet management software.

#### Polaris Rangers

The new Ranger has been at the Four Seasons Motor Sports repair shop for about 45 days. The engine has had a knock that couldn't be explained. The Ranger is still under warranty. Four Seasons Motor Sports is certified and authorized by Polaris to perform the work on this UTV. Repairs require that the engine be removed and completely disassembly.

The older Ranger rear differential bearings and seal need to be removed and replaced. The estimated cost is to make these repairs are unknow. We are considering our options currently.

## **AFTER HOUR EMERGENCY CALLS**

On August 31, we were called out at 1:30 a.m. to repair a main break in Juniper Rd., Strawberry Knolls 2. The repairs were made, and water services restored around 6 a.m. Then about 6:30 a.m. we were called out to Oak and Sycamore where we discovered that a garbage truck had ran over and broke a 3-inch valves. The outage affected White Oak, Pine Mountain and Pine Ranch communities.

Then about the same time on August 31, we received another call along Old County Road and Pinewood regarding another main break. Staff called in emergency blue stake, located the main and made the necessary repairs. This break affected businesses along SR 87 south of Old County Road, as well as the communities of Pinewood Haven, Rim Vista and Tall Pines communities.

## **PINEWOOD HAVEN AND RIM VISTA WATERLINE PROJECT PUBIC MEETING**

The District conducted a public meeting on August 18, 2008 with the residence of Pinewood Haven and Rim Vista communities. District board members who attended were Robert Arbuthnot, Sharon Hillman and Forrest McCoy.

We asked the residences to provide the District input/direction regarding the project that is being proposed and to consider 2 other potential options.

### Option 1 - Replacing Existing Waterline in-place:

The existing 4-inch waterline, water meters and 4-foot easement are in the backyards of each home in each community. Over the years common fencing, storage sheds and other structures have been constructed on top of our waterline within the easement. Pinewood trees and other landscaping have grown and matured to an overwhelming extent.

With this option the District is proposing to replace the existing 4-inch waterline and water meter service connections in the backyards in each community. For this to occur each homeowner would need to relocate all structures that have encroached into the 4-foot easement. Each homeowner would also be required to remove any trees, prune back trees and shrubs that have grown into or within the easement. In addition, each property owner would need to provide an additional 4-foot temporary construction easement adjacent to the existing waterline easement. This would provide additional working area to allow the contractor's equipment to perform the work as necessary.

### Option 2 – Relocating Existing Waterline into the road:

The District is proposing to construct a new 4-inch waterline in the roadway and install meters in the front of each home. The existing waterline and easements would be abandoned.

With this option the contractor would install a new 4-inch waterline in the roadway, connect a new water service in the front of each home from the waterline to the meter. The contractor then would have installed a new water service connection from the meter to each home. The entire cost of these improvements, from installing the new waterline and meter, to reconnecting a new water service connection from the meter to each home would be funded through the project.

This option would eliminate the need and responsibility of the homeowners to remove all structures that have encroached into the 4-foot easement. It would also eliminate the need for the homeowner to remove or prune back existing trees and shrubs that have grown in or near the easement.

This option would also eliminate potential conflicts with overhead electrical lines and other utilities in the area.

Option 3 – Do nothing:

The District would not proceed forward with either Option 1 or Option 2 proposed project improvements without a majority of the community supporting an option.

Summary

Based on the feedback the District received during the public meeting, the majority of those in attendance preferred Option 2. The responses we have received after the meeting are in support of Option 2. Currently, for project planning purposes, I am proceeding forward with Option 2.

The District is still reaching out to Pinewood Haven and Rim Vista communities. A follow up flyer was provided to the two communities during the past week. It was intended to obtain feedback from those who could not attend the Public meeting on August 10.