



PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Board Action Item

MEETING DATE:	3/15/2018
AGENDA ITEM:	
PRESENTER:	Bob Arbuthnot
SUBJECT:	Chairman's report

1. Welcomed Mr. Cato Esquivel to our organization on March 1st. We participated in the weekly WIFA meeting and construction pre-job conference for the Circle Drive project.
2. Received documentation from Dr. Harry Jones regarding the Ponderosa Water company and the possibility of supplemental water from Pine Creek Canyon Water District.
3. Held a HR advisory group session to gather information on Insurance issues, Sharon will be presenting the information to the board.
4. Met with the HR advisory group on Insurance issues, the Treasurer will give details of the information we developed for the board. Also reviewed staff recommendations for policy changes to the start date for insurance coverage and the credit card policy as identified on the agenda.
5. Forwarded information on utility benchmarking by AWWA to the District Manager for possible participation.

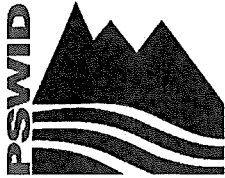


PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Board Action Item

MEETING DATE:	05/17/2018
AGENDA ITEM:	
PRESENTER:	Bob Arbuthnot
SUBJECT:	Chairman's report

1. Working on position descriptions for Board Executive Volunteers. Consulted with house council about Volunteer positions.
2. Attended 2 WIFA project meetings on the 2nd and the 9th of May. Project lists priorities were adjusted at the meeting on the 5th and the WIFA office project manager did a site visit on the 9th.
3. Signed off on the Circle Drive WIFA submittal for Sharon.
4. Need input from the board and the public for scheduling the monthly study group meetings to work on strategic pathways and to do community meetings.



To: PSWID Board of Directors

Date: May 17, 2018

From: Cato Esquivel
District Manager

5D

Re: **DISTRICT MANAGERS REPORT MAY 17, 2018**

Pine Strawberry Aerials

Synergy Geomatics will begin the aerial photography and topography of Pine and Strawberry project on Monday, May 7, 2018.

Synergy completed their field work of setting controls and flew the area on Wednesday and Thursday of last week. They should have the imagery processed this week and the finished contour data a week later.

We will make this updated aerial information available to both ADOT and Gila County.

Tank Projects Statement of Interest

We are finalizing the Request for Statements of Interest for the tank projects. Once completed, we will post to our website and advertise in the Payson Roundup. We will also have the 2016 tank inspection report available for those who are interested.

We will begin advertising the Statement of Interest in approximately 3-weeks.

Circle Dr Project

We had the final project inspection and walk through Wednesday, May 9. Ms. Sara Konrad, with WIFA also joined us for the final walk through and inspection. Ms. Sara also inspected the project payroll documentation and project files. No problems were documented during the walk through or noted with the project payrolls and project files.

Strawberry View 1 Tank Project

Contractor took delivery of the new tanks on May 7. Contractor poured the concrete pad for the tanks Tuesday, May 15. The rest of the week the contractor will install the necessary fill and discharge piping and valves.

Fire Department Connection Project

This project was commissioned by Portal 3 and design by Verde Engineering. I received a copy of the contractors' project bond and insurance. The contractor plans to begin the project on Monday, May 21. They will be installing five 6-inch FDC throughout Portal 3. We don't anticipate long water outages, but both the District and Portal 3 HOA will be contacting the residents when they occur.

WIFA Sign

The second WIFA sign will be installed in the next couple of weeks about 300-feet west of SR87, along the northside of Fossil Creek Rd.

Well, Booster and Tank site Assessment

James Baldwin met and toured these sites with CE Engineering and ABM Electrical Power Services to assess the conditions of the existing electrical systems, the VFD's, pumps, and motors on May 10 & 11. Each site was assessed as to the condition of the electrical systems and equipment, what improvements need to be made to comply with OSHA requirements, to create efficiencies, and for operational enhancements.

Water Outages

Around 12:30 p.m., Sunday, we had a resident in Strawberry attempting to fix a leak on his side of the meter. A combination of how this was being repaired and water pressure at the service, the resident's connection blew off our meter. District staff could not close out valve on our side of the meter because the resident had broken off the top of our valve. Staff attempted to close two main line valves located in the street, they both failed. Staff made the repairs in water waist deep. District staff-maintained water pressure and water service to the surrounding neighborhoods while making these repairs. This was adjacent and effected Rimwood tank and booster pumps.

April 30, as part of Strawberry View 1 project, the District shut down the water main to allow the contractor to tie into the 6-inch main. The tie in was successful. We also had the contractor install a 6-inch line valve so that we can isolate the project site and we will no longer need to shut down water service to this area.

Also, on April 30, we received calls regarding low water pressure in and around Mogollon Rd, north of SR87, west of Whispering Pine Rd. District checked booster pump station and the electrical breaker was tripped. The breaker was reset, and booster pump came back online but pressure was still low. District staff checked the area for leaks. Nothing discovered the booster pump was replaced. This booster site is scheduled for rehab/replacement with WIFA funds. This will take place as soon as possible.