

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT, (PSWID)
PUBLIC NOTICE**

SUPPORT SERVICES COMMITTEE MEETING

Meeting Minutes from September 2, 2014

I. CALL TO ORDER

Ric Hawthorne called the meeting to order at 6:03 pm.

II. ROLL CALL OF COMMITTEE MEMBERS

Pam Mason, Sam Schwalm, Windy Dravillas, Rus Brock & Ric Hawthorne present.

III. APPROVAL OF MINUTES

Meeting Minutes were read aloud. Pam Mason moved to approve the minutes as read. Sam Schwalm seconded the motion and members approved the minutes unanimously.

IV. REVIEW AND DISCUSS

Per Agenda item IV, Discussion was had regarding whether SSC had a broad enough pool of RFQ submissions to make a satisfactory recommendation to the board, or if the RFQ process for a district attorney should be re-opened to allow further submissions. It was the unanimous decision of the SSC that we did in fact have a sufficient pool to select from, and as the term of the contract was only 1-year, further additional searches could be done should the PSWID Board desire additional candidates, or prior to the term of the contract expiring; should the board decide a change was warranted.

Committee members were polled as to their top two (2) choices for PSWID Board attorney. Paul Randall and Trent McNealy were absent, but had emailed, or verbally made their selections known to Rus Brock prior to the meeting. Once all picks were tallied, the two (2) firms selected for recommendation were, in no particular order –

Curtis, Goodwin, Sullivan, Udall & Schwab
501 East Thomas Rd.
Phoenix, AZ 85012
(602)393-1700

Brown & Brown Law Offices
128 East Commercial
St. Johns, AZ 85936
(928)337-4225

Additional discussion was had on how to present the recommendations to the board with a decision being made to notify PSWID Board Chairman Tom Weeks and allow him to decide if a special meeting should be called, or if the matter should be handled through normal meeting channels. Additionally, Ric Hawthorne volunteered to make a power point presentation on the two respective law firms outlining a brief bio of each firm, and the processes of the SSC selection process. Pam Mason agreed to assist.

Rus Brock moved to accept the recommendations and process for notifying the PSWID Board. Pam Mason seconded. Motion passed unanimously.

V. CALL TO THE PUBLIC – No public was in attendance.

VI. INFORMATION / DISCUSSION / ACTION

To identify future agenda items -

Future agenda and meeting times predicated upon hearing from PSWID Board Chair Tom Weeks regarding meeting schedule.

The meeting adjourned at 6:57 on a motion by Sam Schwalm and seconded by Rus Brock