

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT, (PSWID)
MEETING MINUTES**

Support Services Committee Meeting

Public meeting on Sunday, July 13, 2014 at 2:00 pm at the Pine Cultural Center Ramada, 3886 N. Highway 87, Pine, AZ 85544

I. CALL TO ORDER

Rus Brock called the meeting to order at 2:03 pm.

II. ROLL CALL OF COMMITTEE MEMBERS

Paul Randall, Trent McNeeley, Windy Dravillas, Rus Brock present. Pam Mason, Ric Hawthorne absent.

III. APPROVAL OF MINUTES

Minutes from the June 28, 2014 meeting were approved based on a motion from Windy and a second from Rus.

IV. INFORMATION/DISCUSSION/ACTION regarding the Request for Qualifications for Attorney Services, when and how it should be posted and the due date for responses.

The Committee members reviewed and discussed a 7/9/14 draft Request for Qualifications for Attorney Services. Paul Randall suggested that the proposed wording for a "three year contract" be revised. After discussion of the pros and cons of various contract terms and rewording options the RFQ was revised to reflect a "year by year agreement".

A motion was made by Trent and seconded by Windy that the RFQ be accepted with the revised wording. The motion also included a request that the Committee recommend the RFQ to the PSWID Board at the next scheduled meeting. The Committee voted unanimously to move the RFQ forward to the Board.

V. INFORMATION/DISCUSSION/ACTION regarding a list of attorneys recommended to the Board by the Committee that should be invited to respond to the RFQ

The Committee agreed that a list of attorneys should not be presented to the PSWID Board. Advertising the RFQ will undoubtedly be discussed and agreed to by the full Board.

VI. REVIEW the list of contract services provided by CH2M Hill

The Committee reviewed a 7/13/14 spreadsheet titled PSWID Agreements and Contracts.

- VII. INFORMATION/DISCUSSION/ACTION** regarding whether an RFQ should be developed for the engineer, hydrologist, and/or accountant.

The Committee discussed additional RFQ's but took no action.

VIII. CALL TO THE PUBLIC

There was no public comment.

- IX. INFORMATION/DISCUSSION/ACTION** to identify future agenda items

There were no future agenda items suggested.

- X. INFORMATION/DISCUSSION/ACTION** regarding the next meeting date

No future meeting date was identified.