

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

SUPPORT SERVICES COMMITTEE MEETING MINUTES

Saturday, March 7, 2015 at 1:00 pm
PSWID Administrative Offices
6306 W. Hardscable Road
Pine, AZ 85544

- I. **CALL TO ORDER** – The meeting was called to order at 1:03 pm
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL OF COMMITTEE MEMBERS** – Sam Schwalm, Paul Randall, Windy Dravillas and Rus Brock were present. Pam Mason, Ric Hawthorne and Trent McNeeley did not attend.
- IV. **REGULAR AGENDA ITEMS:**
- A. Information/Discussion/Action regarding the draft RFQ requesting qualifications for the District auditor.

The committee discussed a draft of the RFQ for Audit Services that was sent to all members of the Committee through email on February 23, 2015. Suggested changes clarifications were discussed. Sam Schwalm made a motion to accept the RFQ as amended and provide it as a recommendation to the Board for approval at the Board's next meeting. The motion was seconded by Paul Randall and approved unanimously.

- B. Information/Discussion/Action regarding possible timing and generation of RFQs for District Engineer, District Hydrologist, and District accounting services.

The Committee discussed whether an RFQ should be prepared for a District Engineer and or District Hydrologist. The Committee made no decision other than to ask the Board Chairman to talk with the District's attorney to advise whether either position is required by regulation.

V. **CALL TO THE PUBLIC**

No public was in attendance.

The meeting was adjourned at 1:52 pm on a motion by Sam Schwalm and second by Windy Dravillas.