

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Special Board Meeting

Thursday, November 17, 2016 at 5:30 p.m.

PSWID Administrative Office

6306 W Hardscrabble Rd.

Pine, AZ 85544

1. CALL TO ORDER

Trent McNeeley called the meeting to order at 5:33 p.m.

2. PLEDGE OF ALLEGIANCE

Led by Trent McNeeley

3. ROLL CALL OF BOARD MEMBERS

Conducted by Trent McNeeley: Board members present: Paul Randall, Trent McNeeley, Tom Weeks, and Larry Bagshaw. Rus Brock was present via telephone. Maher Hazine was also connected via a conference call through Rus' phone, but the connection was lost. A quorum was present.

4. REPORTS TO THE BOARD

A. Chairman's report – None

B. Treasurer's report - None

C. Secretary's report – Larry Bagshaw had not received any new correspondence.

5. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the PSWID Board, and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests; in which such event the item will be removed from the General Order of Business, and considered separately immediately following the consent agenda.

None

6. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO REPLACEMENT OF THE OFFICE COPIER CONTRACT.

Requested by Maher Hazine. Maher started the presentation, but the phone connection with him was lost. Karen finished the presentation with the information on the bids given by Valley Imaging Solutions and Arizona Office Technologies. The old printer is 5 or six years old. It only copies and scans in black and white. PSWID has to buy both the paper and toner for it and there is no service contract to cover repairs. The new printer will copy/scan/fax in black and white or color and it can also replace all of the printers in the

office. Toner and maintenance will be included in either contract. There is a \$2200 buyout to break the current contract. Valley Imaging Solutions which holds the current contract will reduce the buyout to \$1500 and split the cost of the buyout with the district. Arizona Office Technologies will not reduce the buyout cost and will just store the used printer. Valley Imaging Solutions is located in Payson and will be able to service the printer faster than Arizona Office Technologies which is located in Prescott. The cost of the contract with Valley Imaging Solutions will be \$201.60 per month for a 60 month lease. The cost of the contract with Arizona Office Technologies will be \$195.01 per month. Both companies will charge .008 cents per b/w copy and .05 cents for color copies. Since Valley Imaging Solutions is willing to split the cost of the buyout, it is recommended that we sign the new contract with them. Tom Weeks moved to accept the contract with Valley Imaging Solutions and issue them a check for \$750 for PSWID's share of the buyout. Larry Bagshaw seconded the motion. The motion carried unanimously.

- 7. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO FORWARDING INTERNAL FINDINGS TO THE GILA COUNTY SHERIFF FOR FURTHER INVESTIGATION.** Rus Brock moved that the internal findings be forwarded to the Gila County Sheriff for further investigation. Tom Weeks seconded the motion. The motion carried unanimously.
- 8. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTOR'S MEETING ON DECEMBER 15, 2016.**
 - A.** Review any applications for the district manager position.
 - B.** Issue a contract to Smart Systems for the district's computer systems.
- 9. MOTION TO ADJOURN.** Tom Weeks moved that the meeting be adjourned. Paul Randall seconded the motion. The motion carried unanimously.