

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT**

**Special Board Meeting**

**Thursday, October 13, 2016 at 6:00 p.m.**

**PSWID Administrative Office**

**6306 W Hardscrabble Rd.**

**Pine, AZ 85544**

**1. CALL TO ORDER**

Larry Bagshaw, acting chairman, called the meeting to order at 6:02 p.m.

**2. PLEDGE OF ALLEGIANCE**

Led by Larry Bagshaw

**3. ROLL CALL OF BOARD MEMBERS**

Conducted by Larry Bagshaw. Board members present: Richard James, Larry Bagshaw, and Maher Hazine. Rus Brock attended via telephone. A quorum was present.

**4. APPROVAL OF MINUTES:** Minutes from the September 15, 2016 meeting. Maher Hazine suggested that the approval be postponed until the regular board meeting next week. The rest of the board members present agreed.

**5. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO PURCHASING A TRUCK(S) TO REPLACE AGING DISTRICT VEHICLES.** Presented by Maher Hazine. The Dodge Dakota owned by the district had its transmission go out. It would cost \$3500 to repair it and the KBB value of the truck is only \$2300. The district also has another vehicle with over 200,000 miles on it. Chapman Auto has two trucks that were traded in from the Northern Gila County Sanitary District. One is a 2005 Chevy Silverado long bed with a KBB value of \$11051. With taxes and license fees it would be \$11681. It has 83,000 miles on it. The other is a 2009 Chevy Silverado short bed with 80,000 miles. The KBB value on it is \$17442. With taxes and license it would be \$17957. The funding would be able to come from the Capital Improvement Projects budget or from the monies budgeted for a District Manager. After some discussion about the need to replace at least the Dodge, and probably also the other high mileage truck and also an assurance from the sales manager at Chapman that both trucks would have a 3 month 3000 mile powertrain warranty and that our mechanic could also evaluate the truck, a motion was made. Richard James moved that the district purchase both trucks for a value not to exceed \$30,000. Rus Brock seconded the motion. The motion was approved unanimously.

**6. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO BILLING OF CONTRACT EMPLOYEE HOURS.** Presented by Maher Hazine. Maher discussed the billing presented to the district for September by Harry Jones. He billed the district for 69.2 hours which was way over the allotted time. He had been directed by Maher not to pursue the tank repair/replacement project, but had spent time on it including getting quotes that cannot be used since the

work on them has to be put out for bid. He billed us approximately 20 hours at \$51 per hour that were unnecessary hours and he is doing things inefficiently. The board feels that they should not have to micromanage him and address things multiple times. It was suggested that Harry should be given a written list of things he should be working on and not be given verbal lists.

**7. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTOR'S MEETING ON OCTOBER 20, 2016.** A. Go over the Smart Systems audit review of the district's computer system. B. Discuss recovering costs from the previous vendor for non-performance. C. Review the Heinfeld Meech draft of their report of recommendations to satisfy the Auditor General. D. Review the need for more office help.

**1. MOTION TO ADJOURN.** Maher Hazine moved that the meeting be adjourned. Rus Brock seconded the motion. The motion carried unanimously.

APPROVED