

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Special Meeting

Thursday, July 19, 2018 at 5:00 p.m.

PSWID Administrative Office

6306 W Hardscrabble Rd.

Pine, AZ 85544

1. CALL TO ORDER

Bob Arbuthnot called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

Led by Bob Arbuthnot

3. ROLL CALL OF BOARD MEMBERS

Conducted by Bob Arbuthnot: Board members present: Bob Arbuthnot, Tom Weeks, Forrest McCoy, Alan Kleinman, Sharon Hillman, Maher Hazine, and Larry Bagshaw. A quorum was present. Riley Snow and Cato Esquivel were present by invitation.

6. CALL TO THE PUBLIC

None

7. NEW BUSINESS

I. CONDUCT PUBLIC WORKSHOP TO ESTABLISH BOARD VISION AND ROLES AND RESPONSIBILITIES. Bob Arbuthnot

- Create an updated infrastructure. This is on path, need to obtain more grants.
- Provide world class customer service (responsive, respectful, available, truthful, improved communication, professional, accurate billing). Cato Esquivel suggested that the board look at privatizing the meter reading, billing and collections to one company instead of the district using its own personnel and the three companies that currently do the billing functions. He will research this in more depth to find if it will actually provide cost savings.
- Hire, develop, and retain talented employees. Not discussed.
- Build an internal climate of trust & collaboration. Not discussed
- Gain and maintain public trust. A public meeting will be held on August 18 at 10 a.m. with the property owners of the two subdivisions on Old County Road and South Street whose water line replacement program is on hold due to the water lines being at the back of the properties causing access problems to the line. Bob Arbuthnot, Cato Esquivel, Sharon Hillman, and Paul Hendricks will attend the meeting, so it will not be an official board meeting. There is still a need to hold a public WIFA information meeting on a Saturday. It will be scheduled for September.

- Prepare an updated water model of the whole area so we know what water is here. Alan Kleinman would like to know exactly what studies have been done in the area. He will get with ADWR and see what has been done and what can be done. Larry Bagshaw has copies of several of the studies and will provide copies to Alan. Also Alan will see what Cato Esquivel has in the office.
- Reduce waste to 5-10% (current state is 37%). With the completion of the SV1 tank project, the waste was 13.3% for June. We have been having 2-3 main breaks every day for the last couple of weeks. Cato Esquivel will give the board a report of the water loss every two to three months.
- Be proactive in all areas—maintenance, employee development, community relations. This was not discussed.
- Discuss water rates for new developments Larry Bagshaw. This was tabled since it will be covered in the regular meeting.

10. MOTION TO ADJOURN. Sharon Hillman moved that the meeting be adjourned. Forrest McCoy seconded the motion. The motion carried unanimously.