

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT**

**BOARD OF DIRECTORS MEETING**

**Thursday, June 5, 2014 at 6:00 pm**

**Pine Cultural Center**

**3886 N. Highway 87**

**Pine, AZ 85544**

**I. CALL TO ORDER**

Tom Weeks called the meeting to order at 6:05 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Tom Weeks

**III. OATH OF OFFICE**

Administered to Tom Weeks, Trent McNeeley, Paul Randall, Rus Brock, Richard James, and Larry Bagshaw by Judge Little

**IV. ROLL CALL OF BOARD MEMBERS**

Conducted by Tom Weeks. Board members present: Tom Weeks, Trent McNeeley, Paul Randall, Rus Brock, Richard James, and Larry Bagshaw. Don Smith arrived at 6:30

**V. ELECTION OF OFFICERS**

A. The board unanimously elected the following members to the offices as listed.

Chairman: Tom Weeks motion made by Richard James, seconded by Trent McNeeley.

Vice Chairman: Paul Randall motion made by Richard James, seconded by Rus Brock.

Secretary: Larry Bagshaw motion made by Richard James, seconded by Paul Randall.

Treasurer: Rus Brock motion made by Richard James, seconded by Trent McNeeley.

B. Tom Weeks brought up that the board needed to decide which board members need to run for election in November. Richard James said that it did not need to be decided at that time, so it was tabled until the June 19 meeting at which time the board would also have more direction from the county board of elections.

C. Schedule of business meetings: The board will continue to meet the third Thursday of each month with occasional Saturday meetings. The time of the meetings will be determined at the next board meeting.

**VI. APPROVAL OF MINUTES**

May 1, 2014 Meeting Motion for approval was made by Richard James, seconded by Trent McNeeley, and carried unanimously.

**VII. PSWID RULES AND REGULATIONS**

Rus Brock presented proposed changes via power point to the PSWID Rules and Regulations document which were based on the proposed rate changes and obsolete verbiage. Richard

James motioned that the changes be accepted and Paul Randall seconded. The motion was carried unanimously.

**VIII. FISCAL YEAR JULY 1, 2014 TO JUNE 30, 2015 RATE HEARING**

The board closed the regular meeting and opened the rate hearing.

- A. Information regarding the proposed rates and budget for the fiscal year of July 1, 2014 to June 30, 2015 was presented by Rus Brock via power point. The adjustments were required by the changes made in the budget by the PWSID board.
- B. Information/Discussion/Action on public input on proposed Rates and Budget for the fiscal year of July 1, 2014 to June 30, 2015. Forrest McCoy had questions about the rate changes and the staff reply which was received after the budget was accepted by the county acting as the PSWID board of supervisors.
- C. Rus Brock motioned that the board accept the rate changes. Larry Bagshaw seconded. The motion was approved unanimously.

The board closed the rate hearing. Rus Brock made the motion and Don Smith seconded. It carried unanimously.

**IX. FISCAL YEAR JULY 1, 2014 TO JUNE 30, 2015 BUDGET**

The board opened the budget hearing. Rus Brock made the motion and Richard James seconded. It carried unanimously.

- A. Discussion/Action regarding adoption of the budget for the fiscal year of July 1, 2014 to June 30, 2015. Rus Brock presented the budget via power point. Pam Mason commented that she appreciated that the new board has demonstrated fiscal responsibility in creating the new budget. Rus Brock moved that the budget be adopted. Richard James seconded. It carried unanimously.

Trent McNeeley moved that the budget hearing be closed. Paul Randall seconded. The motion was passed unanimously. Don Smith moved that the regular meeting be reconvened. Rus Brock seconded. It passed unanimously.

- B. Information/Discussion on status of revenues, expenses, and capital project expenditures for fiscal year July 1, 2013 to June 30, 2014 presented by Rebecca M. Siget, PSWID accounting manager.
- C. Information/Discussion/Action on Staff concerns related to the fiscal year of July 1, 2014 to June 30, 2015. Brad Cole of CH2MHILL presented his concerns as per the email he sent to the Budget Committee on May 2, 2014. Most of his concerns are now moot as the former PSWID board (County Board of Supervisors) had already accepted the budget on May 1.

**X. REGULAR AGENDA ITEMS:**

- A. Information/Discussion/Action regarding how the Board will conduct meetings. Tom Weeks mentioned that the board is very adamant about being open and communicative with the public. The board wants to be very transparent.
- B. Information/Discussion/Action regarding Brookview Terrace well repairs. Brad Cole said that the electrical needs to be redone and moved in order to repair the well. He is in the process of preparing the bid package.

- C. Information/Discussion/Action regarding completion of the 300K tank repairs. Brad Cole said that the repairs have been completed and that he is awaiting the final invoices.
- D. Information/Discussion/Action regarding future meeting schedule. This was already covered in section V under the election of the officers.
- E. Information/Discussion/Action regarding access to public records. Rus Brock suggested that the process of obtaining records from the PSWID be streamlined and simplified, similar to other governmental entities. Tom Weeks asked him to research it more thoroughly and represent this at a future meeting. Comments were made by both the attorney and Pam Mason commented on her experience in getting records from the district.

## **XI. CALL TO THE PUBLIC**

Call to the Public is held to provide individuals the opportunity to address the PSWID Board on any issue within the jurisdiction of the PSWID Board and for the PSWID Board to hear issues of interest or concern from members of the District.

PSWID Board members cannot discuss items that are not specifically identified on today's agenda and they are therefore prohibited from discussing or taking any action on issues that are raised during the call to the public at this meeting.

The PSWID Board may ask staff to review a matter and report back to the PSWID Board at a later date or may ask that a matter be put on a future agenda for discussion and possible action.

The PSWID Board may vote to go into Executive Session for the purpose of obtaining legal advice from the PSWID Board's attorney on any matter listed on the agenda pursuant to Arizona Revised Statutes.

1. Carolyn Orpen, of Pine, presented a claim for sandblasting damages incurred to her property during the 300,000 gallon tank repair. CH2MHill will pass the claim on to the contractor.
2. Pam Mason, of Pine asked for better communication to the public, possibly including resumption of the newsletter, e-mails, or more frequent postings on the website.
3. Forrest McCoy asked for information about the audit status.

Trent McNeeley motioned to adjourn, Don Smith seconded, and the motion carried unanimously.