

**BOARD OF DIRECTORS**  
**PINE/STRAWBERRY WATER IMPROVEMENT DISTRICT**  
P.O. Box 134 - Pine, Arizona 85544-0134

**MINUTES**  
Special Board Meeting – February 20, 2010

**1) CALL TO ORDER**

Pine-Strawberry Water Improvement District meeting was called to order at 2:00 PM by Bill Haney PSWID Board Chairman.

**2) PLEDGE OF ALLEGIANCE**

**3) ROLL CALL (Determination of Quorum)**

**Board Members Present:**

- |                             |                                       |
|-----------------------------|---------------------------------------|
| 1. Bill Haney               | Harry Jones – Interim General Manager |
| 2. Terry Schleizer (absent) | Steve Stevens (Staff)                 |
| 3. Ron Calderon             |                                       |
| 4. Don Smith                |                                       |
| 5. Tom Weeks                |                                       |
| 6. Mike Greer (absent)      |                                       |
| 7. Richard Dickinson        |                                       |

We had a quorum with 5 Board Members present.

Sam Schwalm was the only member of community (other than staff) present at the meeting.

**4) CALL TO PUBLIC FOR NON-AGENDA ITEMS (3 minutes per speaker)**

Sam Schwalm suggested the Board develop a prioritized spending list to prevent spending over-run.

Sam asked question related to accrued interest on meter deposits. Discussion followed. Deposit interest would be honored if customer provided documentation related to deposit interest owed to them by BUI/PSWID.

Sam recommended the Board refrain from using the word "may" in the Rules and Regulations to provide a clear dispute resolution process.

**5) OLD BUSINESS**

- a. Discuss and take possible action regarding the amending of the District's Rules and Regulations approved at the September 29, 2009 Board meeting.

Bill Haney initiated discussion related to amending Rules and Regulations:

- Page 10 Section 4.6- remove "may" insert the word "shall".
- Page 21 Section 2.15- (meter removal) remove "at its option" leave rest of language.
- Page 15 Section 3.3- Charge for services (add) "including monthly service charge" commence.....
- Page 23 Article VII – (Postpone edits to later date)
- Page 24 Article VIII (General) leave as is

- Page 31 Comment (A10) Section 4.6- (insert) Offers of employment "shall be made by the General Manager and ratified by the Board". Offers of employment are made on the basis.....
- Page 31 Section 4.7 #2 Part Time Employees – (need legal advice/interpretation)
- Page 34 Section 4.15- The employee's personnel record shall include the following documents (insert) "and are confidential subject to legal requirements".....
- Page 37 AX. Section 6.5 Holiday Leave – (as per Gila County employee holiday schedule)
- Page 38 Section 6.9 Vacation Leave – (check FSLA.....need legal advice/ruling on personal time)
- Page 38 Section 6.9 Bullets:
  1. Eligible employees.....(leave as is)
  2. Eligible employees with more than five years continuous service receive 18 days per year (accrued at six hours per pay period).
  3. (strike/omit)
  4. (strike/omit)
- Page 39 Section 6.9.3 - insert "240 hours".
- Page 39 Section 6.9.4 - Omit last sentence "In addition, if you are.....pay out".
- Page 39 Section 6.9.5 - insert "32 hours".
- Page 40 Section 6.10.2 – insert "upon completion of 3 full calendar months"
- Page 41 Section 6.10.7 – insert "180 days (1440 hours)".
- Page 41 Section 6.10.9 – insert "does not"
- Page 41 Comment A15 – (ignore)
- Page 41 Comment A16 – (one hour – no official policy)
- Page 51 Comment A17 – (manager's discretion – no text to add)
- Page 54 Section 11.10.1 - .....to smoke at any time (insert) "when performing District business" while in the presence of customers.....
- Page 55 Section 11.12 Firearms – Possession of firearms is prohibited (insert) "in accordance with local, state, and federal statutes" while.....
- Page 58 Section 12.11 Mail – omit section.
- Page 62 Section 3.1 and 3.4 – Remove "Chairman" insert "Manager".
- Page 69 Section 14.1 – change to ..... "or in the event of a disaster."
- Page 78 Section 22.3 #2 - \$250,000.00

Bill Haney updated the Board members on progress of evaluation of the Milk Ranch Well. The sand has been removed from the well casing, but the perforations are apparently still plugged. Mike Ploughe plans to "TV" the well next week, and then another method of clearing the perforations will be attempted.

## **6) CALL TO ADJOURN**

Motion to adjourn – Richard

Second – Don

Vote 5 – 0 Meeting adjourned.