

# Pine-Strawberry Water Improvement District ("PSWID")

## PUBLIC NOTICE AND AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the PSWID Board of Directors, members of the District, and the general public that the District will hold a

### REGULAR MEETING

of the Board of Directors at the following time and place:

**Thursday, January 18, 2018**  
**6:00 P.M. at the**  
**PSWID Administrative Office,**  
**6306 W. Hardscrabble Mesa Rd., Pine, Arizona 85544**

*The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

*NOTE: Any person is permitted and encouraged to speak on any of the following agenda items. If you wish to speak on any agenda item below, please fill out the blue card from the sign-in table and hand it to the Secretary. When the Board considers the agenda item, you will be called to provide your comments. Please see further procedures and limitations on public comments below.*

### Agenda for the Meeting

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS / DECLARATION OF QUORUM
4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):  
December 21, 2017
5. REPORTS TO THE BOARD:

a	Chairman's Report	Maher Hazine
b	Treasurer's Report	Sharon Hillman
c	Secretary's Report	Larry Bagshaw
d	District Manager's Report	Greg Smith

### 6. ELECTION OF 2018 BOARD OFFICERS

### 7. CONSENT AGENDA:

All items contained on the Consent Agenda are considered to be routine or have previously been reviewed by the Board and will be voted on a by a single motion. There will be no separate discussion of these items unless a Board member so requests, in which event the agenda item will be removed from the Consent Agenda and considered separately immediately following the Consent Agenda.

- a. None

**8. CONSIDERATION AND DISCUSSION OF GENERAL UNSCHEDULED COMMENTS FROM THE PUBLIC.**

Those wishing to address the Board need not request permission in advance. Any such remarks shall be addressed to the Board as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by one or more of the Board members. At the conclusion of the unscheduled comments, individual members of the Board may respond (but not discuss) to the item addressed at the discretion of the Chairman, or they may ask staff to review the matter or ask that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

**9. OLD BUSINESS**

- I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE STATUS, PRIORITIZATION AND FUNDING OF CAPITAL PROJECTS** Greg Smith

**10. NEW BUSINESS**

- I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING JOB DESCRIPTIONS FOR VARIOUS STAFF POSTIONS.** Greg Smith

- II. DISCUSS AND TAKE POSSIBLE ACTION REGARDING AN AGREEMENT WITH THE STATE OF ARIZONA FOR ACCEPTANCE AND EXECUTION OF A GRANT IN THE AMOUNT OF \$75,000 FOR WATER RELATED ENERGY SAVINGS ENHANCEMENTS TO THE PSWID WATER SYSTEM.** Greg Smith

- III. DISCUSS AND TAKE POSSIBLE ACTION REGARDING SETTING UP REQUIRED RESERVE BANK ACCOUNTS AS REQUIRED WIFA LOAN DOCUMENTS EXHIBITS E.** Sharon Hillman

- IV. DISCUSS AND TAKE POSSIBLE ACTION REGARDING AWARDING A CONTRUCTION CONTRACT FOR THE REMOVAL AND REPLACEMENT OF THE EXISTING STRAWBERRY VIEW 1 TANK AND BOOSTER STATION, STRAWBERRY.** Greg Smith

- V. DISCUSS AND TAKE POSSIBLE ACTION REGARDING AN AGREEMENT FOR PROGRAM MANAGEMENT SERVICES WITH EUSI FOR PROGRAM MANAGEMENT SERVICES OF THE WIFA CAPITAL PROGRAM AND AUTHORIZE A NOTICE TO PROCEED AFTER ACCEPTANCE OF THE LOAN/GRANT FROM WIFA.** Maher Hazine

- VI. DISCUSS AND TAKE POSSIBLE ACTION REGARDING AN AGREEMENT FOR WITH EPS GROUP (DISTRICT ENGINEERS) FOR PREPARATION OF PLANS, SPECIFICATIONS, ESTIMATES AND PERMITS FOR WIFA CAPITAL PROGRAM PHASE 2.1 AND AUTHORIZE A NOTICE TO PROCEED AFTER ACCEPTANCE OF THE LOAN/GRANT FROM WIFA.** Greg Smith

- VII. DISCUSS AND TAKE POSSIBLE ACTION REGARDING SOLICITATION FOR A NEW ATTORNEY FOR THE DISTRICT.** Maher Hazine

- VIII. DISCUSS AND TAKE POSSIBLE ACTION REGARDING NEGOTIATIONS FOR A CONTRACT FOR DISTRICT MANAGER.** Maher Hazine

**11. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON FEBRUARY 15, 2018.**

**12. MOTION TO ADJOURN**

*PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PSWID prior to the scheduled meeting time by calling 928-476-4222.*